

The following provides important information regarding your upcoming district/multiple district Convention.

- Voting Delegates Information .....1
- International By-Laws, Article IX, Section 3 – Club Delegate Formula .....2
- International Board Policy Manual Chapter V, Paragraph B 1 - Good Standing .....3
- International By-Laws Article VI, Section 5 – Proxy Voting .....4
- Delegate Formula Examples .....5
- Allowable Club Delegates for a Multiple District/ District Convention .....6

**Voting Delegates Information**

The Certified List w/ Eligible Member Count Report shows the number of members in each club within your multiple district/ district that have been enrolled in the club for at least one year and a day, as of the first day of the month last preceding the month during which your convention is held. Use this list to determine how many delegates from each club in good standing are entitled to vote at your upcoming convention.

Delegates of clubs with unpaid balances due Lions Clubs International (LCI) cannot vote until you receive a check, money order or verification of payment for the amount due listed in column “F”. Delinquent dues may be paid and good standing acquired up to fifteen (15) days prior to the close of credential certification, as such closing time shall be established by the rules of the respective convention. Any payments recieved less than 15 days prior to credential certification will not change the voting status of the club. Please follow your normal payment instruction procedures. Proof of payment must be sent to international headquarters at once so that the clubs receive proper credit. Payment instructions can be found on the LCI website. You may call the Accounts Receivable & Club Account Services Department at 630-203-3810 up to 15 days before your convention for an update on payments made by delinquent clubs. Calling as soon as possible will help resolve payment issues.

Any club that is placed on Financial Suspension prior to issuance of the Second Semester Semi-Annual Dues Invoice (January through June), will be required to pay the past due balance in full, prior to being released from suspension, and will also be expected to pay dues to be billed for the second semester before a Good Standing is achieved. This amount is listed in column “F” on the Certified List “Amount Required To Be Paid In Order To Vote“. All clubs must have their semi-annual dues paid in full prior to

being certified to vote at district, (single, sub-, provisional, and multiple district) conventions. Good Standing can be confirmed by calling the Accounts Receivable & Club Account Services Department at 630-203-3820.

Column "A" of the Certified List shows the club's Voting Status. The Voting Status\* values follow:

- 1 Good Standing
- 2 Status Quo
- 3 Club is currently in Financial Suspension
- 4 Payment required to attain Good Standing
- \*\* Amount in column "F" must be paid by the club in order to vote
- # Approval is required from International Headquarters in order to vote

### **International By-Laws, Article IX, Section 3 – Club Delegate Formula**

The International By-Laws, Article IX, Section 3 provides for the qualification of delegates to the District Convention as follows:

*Each chartered club in good standing in the association and its district (single, sub- and multiple) shall be entitled in each annual convention of its district (single, sub – and multiple) to one (1) delegate and one (1) alternate for each ten (10) members who have been enrolled for at least one year and a day in the club, or major fraction thereof, of said club as shown by the records of the international office of the first day of the month last preceding that month during which the convention is held, PROVIDED, however, that each such club shall be entitled to at least one (1) delegate and one (1) alternate, and FURTHER PROVIDED, that each district (single, sub- and multiple) may, by express provision in its respective constitution and by-laws, grant full delegate status to each past district governor who is a member of a club in such district independent of the club delegate quotas herein-above specified. Each certified delegate present in person shall be entitled to cast one (1) vote of his/her choice for each office to be filled by, and one (1) vote of his/her choice on each question submitted to, the respective convention. The major fraction referred to in this Section shall be five (5) or more members. Any club which is newly chartered, and any other chartered club which takes in new members prior to the convening of any such convention, shall have its delegate quota determined on the basis of members who have been enrolled in the club for at least one year and a day as shown on such record date in the records of the*

*international office. Delinquent dues may be paid and good standing acquired up to fifteen (15) days prior to the close of credential certification, as such closing time shall be established by the rules of the respective convention.”*

The International Board of Directors has issued the following clarifications on several special circumstances arising under this constitutional provision:

- A **transfer member** shall be counted as a member for the purpose of calculating the delegate entitlement of the club if the transferee has been a member of the receiving club for at least one year and one day.
- A **reinstated** member shall be counted as a member of that club for the purpose of calculating the club’s delegate entitlement provided that the reinstated member has been a member for an aggregate period or periods of not less than one year and one day.
- A **newly chartered** club will be entitled to one delegate and one alternate delegate until it has been chartered for one year and one day. Thereafter, its delegate quota will be based on the number of members enrolled in the club for one year and one day.
- **Clubs being released from status quo or financial suspension** will have their delegate quota based on the number of members enrolled in the club for at least one year and one day at the time of being released from status quo or financial suspension. However, a club being released from status quo or financial suspension will be entitled to a minimum of one delegate and one alternate delegate.

### **International Board Policy Manual Chapter V, Paragraph B 1 - Good Standing**

The International Board Policy Manual provides the definition of “Clubs In Good Standing” that applies to the Club Delegate Formula.

#### *1) Good Standing*

*A club in good standing is one:*

- a) Which is not in "status quo or financial suspension";*

- b) *Which operates in accordance with the provisions of the International Constitution and By-Laws and International Board Policy;*
- c) *Which has:*
- 1) *District (Single, Sub-and Multiple) dues and fees paid in full; and*
  - 2) *No unpaid balance of International dues and fees greater than U.S.\$10; and*
  - 3) *No unpaid Lions Club International account balance greater than U.S.\$50, outstanding ninety (90) days or more.*

Lions Clubs International reserves the right to determine whether or not a club is “in good standing” in case any controversy should arise.

### **International By-Laws Article VI, Section 5 – Proxy Voting**

*“Proxy voting is strictly prohibited in Club, District (Single, Sub- and Multiple) and Association affairs.”*

## Delegate Formula Examples

The following examples show how the delegate formula applies:

- Example 1. A district will hold its convention in April 2016. A Lions club in the district has 25 members enrolled in the club for at least one year and one day as shown on the international office records of March 1, 2016. The club will be entitled to three (3) delegates and three (3) alternate delegates at the district convention.
- Example 2. A district will hold its convention in April 2016. A Lions club with 23 members enrolled two (2) new members in March 2015 and reports the new members on its March 2015 membership report recorded at the international office on April 1, 2015. The club will be entitled to two (2) delegates and two (2) alternate delegates. Although the club had 25 enrolled members at the time of the district convention in April 2016, the newly enrolled members were not enrolled in the club for one year and one day as shown on the international office records on the March 1, 2016 international office record date.
- Example 3. A district will hold its convention on April 15, 2016. A Lions club with 23 members enrolls two new members on March 31, 2015. The new members are reported on the club's March 2015 membership report recorded at the international office on April 5, 2015. The club will be entitled to two (2) delegates and two (2) alternate delegates at the 2016 district convention. Although the club had 25 members enrolled in the club for one year and one day at the time of the convention, only 23 of these members were enrolled in the club for one year and one day as shown on the international office records on the March 1, 2016 international office record date.
- Example 4. A district will hold its convention on April 15, 2016. A Lions club with 23 members enrolls two new members on February 1, 2015 and reports the new members on its February membership report recorded at the international office on March 5, 2015. The club will be entitled to three (3) delegates and three (3) alternate delegates at the 2016 district convention. On the March 1, 2016 international office record date, the club has 25 members enrolled in the club for at least one year and one day as shown by the records of the international office on the first day of the month last proceeding that month during which the district convention is held.

## Allowable Club Delegates for a Multiple District/ District Convention

Membership	Delegates Allowed
1-14	1
15-24	2
25-34	3
35-44	4
45-54	5
55-64	6
65-74	7
75-84	8
85-94	9
95 -104	10
105-114	11
115-124	12
125-134	13
135-144	14
145-154	15
155-164	16
165-174	17
175-184	18
185-194	19
195-204	20
205-214	21
215-224	22
225-234	23
235-244	24
245-254	25
255-264	26
265-274	27
275-284	28
285-294	29
295-304	30

Delegate count is based on the club's membership as shown by the records of the international office on the first day of the month last preceding the month in which the convention is held as provided in Article IX, Section 3 of the International By-Laws and Chapter XVII - Membership, Paragraph A.3., of the Board Policy Manual.