



# LEO CLUB ORGANIZATION REPORT

Submit this form to organize a new Leo club. Forms that do not meet the criteria outlined below may be delayed and, in some cases, the Leo club may not be chartered. **Please type form and make sure it is fully completed with all required signatures. All sections must be completed before a Leo club will be chartered.**

- All Leo clubs must be chartered and sponsored by a Lions club within the same district.
- The Leo Club Program is for youth ages 12 through 30. A Leo club must be designated as either an Alpha club (12-18 years) or an Omega club (18-30 years) and may not include members of both age brackets.
- Youth who are under the legal age of majority must complete the Alpha Application for Leo Club Membership Form (Leo50-A) indicating parental/guardian consent of the youth's participation in the Leo club. Young adults who are over the legal age of majority should complete the Omega Application for Leo Club Membership Form (Leo50-O). Completed forms should be kept on file and maintained by the sponsoring Lions club.
- The sponsoring Lions club should select a member of their Lions club to serve as the Leo club advisor. Leo clubs based at schools will in many cases also need to select a faculty advisor. In these cases, the Leo club advisor from the sponsoring Lions club should work closely with the faculty advisor on guiding the Leo club.
- There is a one-time Leo Club Organization Fee of US\$100 (or currency equivalent) to charter a Leo club. This covers the cost of the Certificate of Organization, a Leo club officer kit, Lions club sponsor materials and Leo lapel pins for each original member. Please do not include a check, money order, demand draft or wire transfer to remit payment for this fee. You may pay the Leo Club Organization Fee using your regular payment method.

Leo Club Name\* \_\_\_\_\_

*\*This name will serve as the official Leo club name and will appear on the Certificate of Organization. Please note, the Leo club's name cannot contain special characters or the words Alpha, Omega, Leo, Leos, Club, Lion, or Lions.*

<b>Select only one:</b> This club is a      School-based Club <u>OR</u> Community-based Club
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<b>Select only one:</b> This club is an      Alpha Leo Club (12-18 yrs.) <u>OR</u> Omega Leo Club (18-30 yrs.)
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Sponsoring Lions Club Name \_\_\_\_\_

Lions Club ID Number \_\_\_\_\_ Lions District \_\_\_\_\_

This Leo club has \_\_\_\_\_ originating members. Please list their names below and attach additional sheets if needed. A minimum of 20 originating members is recommended.


How did you learn about the Leo Club Program?

- A Fellow Lion
- Social Media
- Community Youth
- LCI Email
- LION Magazine
- Other (please specify): \_\_\_\_\_

**Sponsoring Lions Club President**

First (Given) Name \_\_\_\_\_ Last (Family) Name \_\_\_\_\_

Lions Member ID Number \_\_\_\_\_ Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Preferred Phone \_\_\_\_\_ Email \_\_\_\_\_

**Leo Club Advisor (must be a member of the sponsoring Lions club; receives all communication from LCI)**

First (Given) Name \_\_\_\_\_ Last (Family) Name \_\_\_\_\_

Lions Member ID Number \_\_\_\_\_ Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Preferred Phone \_\_\_\_\_ \*Email \_\_\_\_\_

**\*A unique email address is required to use the MyLCI online reporting system.**

**Leo Club Co-Advisor or Faculty Advisor**

First (Given) Name \_\_\_\_\_ Last (Family) Name \_\_\_\_\_

\*Email \_\_\_\_\_ **\*Faculty advisor will not have access to the MyLCI online reporting system.**

**Leo Club President**

First (Given) Name \_\_\_\_\_ Last (Family) Name \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

\*Email \_\_\_\_\_ Year of Birth \_\_\_\_\_

**\*A unique email address is required to use the MyLCI online reporting system.**

By signing below, we confirm that all Leo club members are within the appropriate age range of the Alpha or Omega Leo club track and have completed the following requirements:

- 1) Considered and accepted the *Standard Leo Club Constitution and Bylaws*;
- 2) Completed the Application for Leo Club Membership form (Leo50-A or Leo50-0)

**Clubs cannot be chartered without the signatures or authorizations of the three officers listed below.**

\_\_\_\_\_

Lions club president signature

\_\_\_\_\_

Leo club advisor signature

\_\_\_\_\_

Leo club president signature

**Please submit completed form using one of the below methods:**

Email: [leo@lionsclubs.org](mailto:leo@lionsclubs.org)

Fax: +1 630 571 1692

Lions Clubs International, Leo Club Program Department | 300 W. 22nd Street, Oak Brook, Illinois 60523-8842, USA