



Heads Up for Kids – Group Grant Application

PURPOSE

Heads Up for Kids wish to make a positive difference in the lives of New Zealand's young people. We provide grants to assist with funding for programs, courses and activities that boost confidence, teach leadership and team work skills and which will ultimately help young people reach their full potential. Grants assist those young people who have an identifiable charitable need.

TERMS AND CONDITIONS

- A) Application is available to youth up to 19 years of age at the time of the commencement of the course applied for who have either New Zealand Citizenship or Residency.
- B) Heads Up for Kids does not cover travel or accommodation costs. We ask for the additional cost information to understand the full financial costs incurred by the applicant.
- C) Total funding is a capped amount variable from time to time and generally only part of the total cost.
- D) As a Heads Up for Kids Ambassador, Heads Up for Kids requires a minimum of 5 hours support in media, promotion and assisting in collections for the Heads Up for Kids campaign. These hours are to be carried out in consultation with Heads Up for Kids and Lions Clubs and must be undertaken within 3 months of the completion of the course.
- E) A Heads Up for Kids committee member may call the teacher and/or employer for references when processing the application. By signing this application you consent to them doing so and consent to your teacher and/or employer providing such references as are requested.
- F) Applicants can apply for Heads Up for Kids funding a maximum of two times.
- G) Successful applicants must provide to Heads Up for Kids proof of acceptance for the course and proof (by way of an original receipt) of payment of the course costs before the course commences. All of the grant must be used for the purposes applied for. NO retrospective grants will be considered.
- H) All grant monies awarded will be paid into the supporting Lions Club's Charitable Trust for disbursement to the applicant's educator or course provider. No funds will be paid directly to either an individual or their course provider. You must have the support of your local Lions Club for your application to be considered.

APPLICATIONS

As the Trustees meet on three occasions a year to consider applications these should be submitted no later than 31 March, 31 July, or 31 October. Please note it may take up to 16 weeks to consider this application. Please apply for funding assistance well in advance of the programme/ course start date.

OTHER CONDITIONS

Heads Up for Kids reserves the right to use the names, photographs and details of successful applicants for promotional purposes.

Failure to comply with any of the terms and conditions or the provision of any false or misleading information will require the immediate repayment of the grant to Heads Up for Kids.

Heads Up for Kids and Lions Clubs New Zealand may refuse any application in their sole discretion and are not obligated to provide any reason for doing so.

AMBASSADOR ROLE

As a Heads Up for Kids Ambassador, your role is to help promote Heads Up for Kids. Your help will mean more young New Zealanders, like you, will be able to attend activities or programmes that make a positive difference to their lives. This is a role we hope you will be proud to take on and something you may consider including on your CV in the future. There is a range of tasks you may like to choose from and we are also open to new ideas: Your local Lions Club may also have some ideas on how you can assist them with Heads up for Kids





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GROUP REPRESENTATIVE

As a group representative you will be the main point of contact for Heads Up for Kids application process and be responsible for group members providing accurate and complete information. (E.g. Teacher, Lions Club member, coach or employer). The Group Representative must complete Section 1 and Section 2 of this form, they must not be a member of the group but an adult leader, aged 18+, and be responsible for the group and the application for funding process.

GROUP INFORMATION	(To be completed by group representative)	
Group Name:		
Name of Club/ School/ Organisation:		
Street Address:		
Phone/ Email:		
How many people in the group? (Excluding group representative)		
Date of Birth (Youngest group member)	dd/mm/yyyy	
Date of Birth (Eldest group member)	dd/mm/yyyy	
Please list the full names of all other group members:		
Are all applicants NZ residents or do they hold NZ Citizenship?	Yes	No
Have any members of this group previously been a recipient of HU4K or Lions Clubs NZ Finding?	Yes	No
If yes, who, what for and when?		
PROGRAMME DETAILS	What education programme or activity are you applying for funding assistance for?	
Name of Education Provider		
Full name/ Company		
Website Email:		
Contact Person:		
Date Course Commences:	Dd/mm/yyyy	
Will you require leave to attend course?	Yes	No
Will your school and parents/guardians give you permission to take leave?	Yes	No
Duration of Course (days):		
Total Cost of Course/Equipment:	\$	
Are travel expenses required?	Yes	No
If YES what is travel cost?	\$	
Are accommodation expenses required? YES or NO		
If YES what is accommodation cost?	\$	
GROUP REPRESENTATIVE INFORMATION		
Surname/Family Name First/Given Names ::		
Phone Email:		
Address:		
Relationship to the group:		





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Please write 200 or so words on why the group would like to take this course and what opportunities and experiences you believe it will provide?

Please Note: If this application for funding is accepted, the group must agree to abide by the policies of the education programme chosen. The group understands that if the group’s actions in the programme do not adhere to the rules and regulations of that programme and participation in that programme is terminated, it will be at the group’s expense. The group agrees to become Heads Up for Kids Ambassadors and write accounts of their experience, participate in Heads Up for Kids promotion to help Heads Up for Kids raise money to continue to fund programmes for further young New Zealanders.

PLEASE CONFIRM ALL INFORMATION PROVIDED IN SECTION 1 IS CORRECT.

If the funding is approved, the health and safety regulations and responsibilities will be organised between you as Group Representative, each individual applicant and their parent/ guardians. Lions Clubs New Zealand is not responsible for choosing the education programme. (However, Lions Clubs New Zealand would not support a programme that they believe to have questionable health and safety policies)

- I have read and agreed to the terms and conditions (see page 6) and confirm that all information supplied is correct. I agree to pay Heads Up for Kids the amount of the grant if any of the information supplied is inaccurate or misleading or if any of the terms and conditions are not complied with.

DECLARATION GROUP REPRESENTATIVE

- I confirm that all the information given by the applicant and parents/guardians is correct

Group Representative’s signature Date.....





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LIONS CLUB INFORMATION	
Club President's Name	
Club Name & District	
Contact Phone:	
Contact Email:	
Club's Charitable Trust Bank Account Number: (To deposit funds once approved)	
Club contribution towards costs (Dollar amount or %)	

Please write upward of 200+ words as to why you are supporting the application for the funding for this group activity.

DECLARATION LIONS CLUB PRESIDENT

I confirm that all the information given by the applicant and parents/guardians is correct

President signature Date.....

Once completed by the supporting Lions club, please ensure you have a completed individual consent form for each listed attendee, then send the completed form with all requested documentation to:

EMAIL YOUR APPLICATION TO: md202.secretary@lionsclubs.org.nz

OR POST TO: HU4K Grant Applications, PO Box 691, Orewa, 0931

