



Section 2 – Job Description MD Young Speechmakers Coordinator

Job Title:	Multiple District Young Speechmakers Coordinator	Job Category:	National
Reports To:	MD Youth Chair	Duration of Role	Three Years
Location:	N/A	Travel Required:	Yes, to National finals
MD Budget:	Yes, Rules of Audit apply	Position Type:	Voluntary
Date Posted:	1 April 2023	Post Expiry:	Jun 2026

Job Description	
Role and Responsibilities	
<p>The Young Speechmaker Coordinator will be required to coordinate with all New Zealand Secondary Schools, Lions Clubs and Districts throughout New Zealand and to establish and manage the Young Speechmaker National Finals.</p> <p>Assistance and guidance to the District Young Speechmaker representatives and an active promotion of the MD Young Speechmaker programme to all New Zealand Secondary Schools and Tertiary Institutions.</p> <p>Active promotion of the program to all Lions Clubs and close liaison with the Youth Coordinators in each District.</p> <p>To work closely with the Host Club of the Young Speechmaker National Finals to ensure location, venue, accommodation and catering are all of the required standard.</p> <p>Management of the relationship with our existing Sponsor. Be on the lookout for new/alternate forms of sponsorship and work with MD Office to secure these.</p> <p>Managing the budget for the Speechmaker Competition.to ensure competition is self-funding on a continuing basis. Report progress to the Council of Governors via the MD Youth Chair.</p>	
Qualifications for Role	
<p>The successful applicant will preferably have had experience in some part of the Multiple District Young Speechmaker programme and exhibit sound administration and communication skills.</p>	
Preferred Skills	
<p>The successful applicant will be computer literate, social media savvy and have confidence in liaising with traditional forms of Media.</p>	

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